

No. 486/18

29<sup>th</sup> August 2018

TO: ALL BRANCHES AND REGIONAL SECRETARIES

Dear Colleagues,

## **SPECIAL GENERAL CONFERENCE "REDESIGN" – Saturday 3<sup>rd</sup>/Sunday 4<sup>th</sup> November 2018**

Attached with this Letter to Branches are motion forms for the Special General Conference "Redesign". Branches should note that the motion guide for submitting motions to the Special General Conference "Redesign" has been attached.

### **Entitlements**

As the rulebook on entitlement to submit motions to a Special General Conference is silent, the Standing Orders Committee has consulted the President for a decision. It was decided to keep the entitlement as much in line with the current National Rules as was practicably possible. Therefore in relation to the Special General Conference "Redesign", all Branches are entitled to submit three motions. Regional Committees are entitled to submit three motions to the Special General Conference "Redesign" however one of the motions must be from the Regional Women's Committee.

**Branches and Regions will only be entitled to submit motions to change or expand the policies contained within the NEC papers, not to introduce new business outside the purpose for which the Conference has been called**

Branches and Regional Committees are also reminded that the closing date for the submission of motions to the Special General Conference "Redesign" is **Sunday 30<sup>th</sup> September 2018**. Submission of motions can be by post or email but must arrive by midnight.

If sending Motions by post, Branches must ensure they use a signed for service which guarantees delivery by the closing date and time.

**Branches, Regions and the NEC are reminded that the Standing Orders Committee will not alter or amend any of the motions submitted therefore it is important that motions are checked before they are submitted.**

Please note that all correspondence must be sent by email to [\*\*conferences@cwu.org\*\*](mailto:conferences@cwu.org) and no other personal email address.

Any queries regarding this Letter to Branches should be addressed to Angela Niven on 020 8971 7256 or by email to [\*\*conferences@cwu.org\*\*](mailto:conferences@cwu.org)

Yours sincerely,

**Tony Kearns**  
**Senior Deputy General Secretary**