

ACHIEVEMENTS

2016 - 2021



OVERBERG

District Municipality • Distriksmunisipaliteit
• Umasipala Wesithili

FOREWORD BY EXECUTIVE MAYOR



The Council to serve the fourth term of Municipal Governance for the Overberg District Municipality, was constituted on 30 August 2016.

The Municipality comprised a loyal and committed Council and Management who remained dedicated to executing our core mandate.

As Executive Mayor of the Overberg District Municipality, I am honoured and proud of the commitment and dedication that the Municipality as a whole displayed in delivering on our legislative service delivery mandate, even in difficult circumstances.

A word of thanks is extended to the Administration under the leadership of the Municipal Manager, for their continuous commitment to good, clean governance and maintaining best practice initiatives.

This booklet illustrates the service delivery and administrative achievements and successes of the Overberg District Municipality during Council's fourth term of office.

ALD ANDRIES 'SAKKIE' FRANKEN

MESSAGE FROM THE MUNICIPAL MANAGER



The role of the Overberg District Municipality is to achieve the integrated, sustainable and equitable social and economic development of its area.

While the District Municipality recognises its financial constraints and decline in resources, it remains committed to continually optimise and manage resources to enhance excellence.

The primary objective of the municipality is to improve the lives of the people and it is this commitment that was integrated into all the business plans and projects which constitute the Municipality's service delivery strategy.

This publication provides an overview of the service delivery performance and successes of the Overberg District Municipal, which were achieved through good governance practices and the innovation of our highly skilled Administration.

I express my sincere appreciation to the Management and staff for their dedication, as well as the Council under the leadership of the Executive Mayor, for their continuous support.

DAVID BERETTI

GEOGRAPHIC PROFILE

Overberg is a region in South Africa to the east of Cape Town beyond the Hottentots-Holland mountains. It lies along the Western Cape Province's south coast between the Cape Peninsula and the region known as the Garden Route in the East. The boundaries of the Overberg are the Hottentots-Holland mountains in the West; the Riviersonderend Mountains in the North; the Atlantic and Indian Oceans in the South and the Breede River in the East.

The name, derived from Over 't Berg, means "over the (Hottentots-Holland) mountain" and is a reference to the region's location relative to Cape Town.

The Overberg has always been considered as the breadbasket of the Cape and is largely given to grain farming, mainly wheat. The wheat fields are a major breeding ground for South Africa's national bird, the blue crane. Another important food farmed in the Overberg is fruit with Grabouw being the second largest supplier of fruit in South Africa.

The major towns are Hermanus, Caledon, Bredasdorp, Grabouw and Swellendam and the region includes Cape Agulhas, the southernmost point of Africa. The landscape is dominated by gently to moderately undulating hills enclosed by mountains and the ocean.

The Overberg District Municipality is classified as a 'Category C' municipality, with the following 'Category B' municipalities in its area of jurisdiction:

- ♦ Cape Agulhas
- ♦ Overstrand
- ♦ Theewaterskloof
- ♦ Swellendam



The area covers 12,241km² (9.5% of the Western Cape total area of 129,462km²).

Cities/Towns: L'Agulhas, Arniston, Barrydale, Betty's Bay, Birkenhead, Bot River, Bredasdorp, Buffeljagsrivier, Caledon/Myddleton, De Kelders, Elim, Fishershaven, Franskraal, Gans Bay, Genadendal, Grabouw, Greyton, Hawston, Hermanus, Infanta, Kleinmond, Klipdale, Malagas, Napier, Onrus, Pearly Beach, Pringle Bay, Proteem, Riviersonderend, Rooi-Els, Sand Bay, Stanford, Struis Bay, Suiderstrand, Suurbraak, Swellendam, Theewaterskloof, Van Dyks Bay, Vermont, Villiersdorp

DEMOGRAPHIC PROFILE

DEMOGRAPHICS

Population estimates, 2020; Actual households, 2019



Population
300 043

Households
85 754



EDUCATION

2019

LABOUR

2019



Matric Pass Rate 85.9%
Learner Retention 66.1%
Learner-Teacher Ratio 30.1

Unemployment Rate
10.4%



HEALTH

2019



**Primary Health
Care Facilities**

19

**Immunisation
Rate**

76.2%

**Maternal Mortality Ratio
(per 100 00 live births)**

0.0

**Teenage Pregnancies -
Delivery rate to women U/18**

13.1

SAFETY & SECURITY

2019



**Residential
Burglaries**

3 064

DUI

740

**Drug-related
Crimes**

2 654

Murder

138

**Sexual
Offences**

301

ACCESS TO BASIC SERVICE DELIVERY

2019



Water

97.3%

Refuse Removal

82.8%

Electricity

90.3%

Sanitation

88.8%

Housing

80.3%

LARGEST 3 SECTORS

Contribution to GDP, 2018



**Finance, insurance, real estate
and business services**

19.8%

**Wholesale & retail trade, catering
and accommodation**

19.7%

Manufacturing

13.9%

ROLE OF THE DISTRICT MUNICIPALITY



The Overberg District Municipality head office, located in Bredasdorp.

Section 83(3) of the Municipal Structures Act, 1998 (Act 117 of 1998), states:

“A district municipality must seek to achieve the integrated, sustainable and equitable social and economic development of its area as a whole by –

- (a) ensuring integrated development planning for the district as a whole;
- (b) promoting bulk infrastructural development and services for the district as a whole;
- (c) building the capacity of local municipalities in its area to perform their functions and exercise their powers where such capacity is lacking; and
- (d) promoting the equitable distribution of resources between the local municipalities in its area to ensure appropriate levels of municipal services within the area.

COUNCIL INDUCTION

Following Local Government Elections on 3 August 2016, in terms of section 29(2) of the Local Government: Municipal Structures Act of 1998, the new Council of Overberg District Municipality was constituted on 30 August 2016.

Alderman Andries Franken was elected as Executive Mayor, Councillor Archie Klaas as Deputy Executive Mayor and Alderman Lincoln de Bruyn as Speaker.

Political parties represented in Council:



COUNCIL STRATEGIC SESSIONS

The ODM Council embarked on a two-day Strategic Session on 7 and 8 November 2016. This Strategic Session was in correlation with an Information Session that was held on Monday, 31 October 2016 which served as an introduction of the ODM's functions, roles and services to the Council.

The Strategic Session provided an overview of ODM's strategic objectives for the next 5 years, as well as an overview of the Annual Report and an in-depth analysis was done in preparation for a 5-Year Strategic Plan.



The ODM Council and Administrative Heads during the first strategic session.

Strategic Sessions of Council has been held annually to assess the performance, circumstances and factors that could possibly influence the existing strategic narrative and implementation plan of the Overberg District Municipality.

Council's strategic direction as captured in the 5-year IDP, as well as subsequent reviews, was reaffirmed during these subsequent sessions.



Council Strategic Sessions held during 2018 and 2019

5-YEAR STRATEGIC DIRECTION

Below follows the Strategic Direction as established at the first Strategic Session of Council.

VISION

Overberg – the opportunity gateway to Africa through sustainable services.

MISSION

To render sustainable, customer-directed services and to be the preferred
Provider of Shared Services within the Overberg.

CORE VALUES

Caring: A total belief in collective caring principles – “Ubuntu”.

Integrity: Higher levels of courtesy and professionalism in the workplace; behaving in a manner that reflects ODMs commitment to honesty, trust, transparency and ethical business operations.

Commitment: To the development of people; regular consultation with customers on the level and quality of services.

Transformation: Transformational leadership - corporate transformation begins with a shift in the values and behaviours of leadership; corporations do not transform, people do.

Transparency: In accounting for our actions; responsible spending and utilisation of municipal assets.

Excellence: Setting quality standards for service delivery, measurement thereof to improve productivity and the discipline to take action to address the situation.

Honesty: Contributes to a positive mind-set and facilitates morally acceptable behaviour.

Respect: For our natural resources and celebrating diversity.

STRATEGIC GOALS

ODM SG1: To ensure the health and safety of all in the Overberg through the provision of efficient basic services and infrastructure.

ODM SG2: To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy.

ODM SG3: To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development.

ODM SG4: To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines.

ODM SG5: To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR structures.

KEY STRATEGIES FOR 2017/2022

Key Performance Areas (KPAs) and 5-Year Development Priorities linked to the Strategic Goals.



**Basic Services
& Infrastructure**

SG 1



**Regional Economic
Development**

SG 2



**Municipal Transformation
& Institutional Development**

SG 3



**Financial
Viability**

SG 4



**Good Governance
& Community Participation**

SG 5

BASIC SERVICES & INFRASTRUCTURE

MUNICIPAL HEALTH SERVICES

The Department Municipal Health Services is responsible for all MHS functions across the Overberg Region. The Overberg District Municipality has equipped and functional Municipal Health Services offices with dedicated and qualified EHPs in all of its sub-districts.

Key Performance Indicators (KPIs) 2016 - 2021



The MHS department takes great pride in the preventative measures that is implemented for the Overberg communities to promote clean drinking water, safe food, clean air to breath, chemical safety and safe premisses.

Response to Covid-19 Pandemic

Environmental Health Practitioners (EHPs) received Covid-19 training during March 2020 and subsequently rolled out Covid awareness workshops and training sessions to public entities such as taxi operators and shop owners. They also assisted Emergency Services with the sanitation of public spaces, as well as playing an active role in contact tracing at identified premises.



Food Safety & Health Education

Training of food handlers over the past years is bringing positive results in clean and safe food available in the region.

Food safety training and health education awareness training have been rolled out annually across the district as part of the Expanded Public Works Programme. These training sessions provide work opportunities to unemployed and unskilled women and men.

Awareness Campaigns

The department also rolled out various campaigns and awareness programmes in creches and Early Childhood Development centres across the district.

They also take part in Internationally celebrated campaign days, such as World Health Day and Global Handwash Day, to educate and motivate communities in safe and healthy lifestyle practices. These campaigns are facilitated by the Environmental Health Practitioners.



Other Accolades

The MHS department together with the Environmental Management Services department was awarded second place in the 'District Municipalities' category at the Greenest Municipality Awards, in 2016 and 2017.

ENVIRONMENTAL MANAGEMENT SERVICES

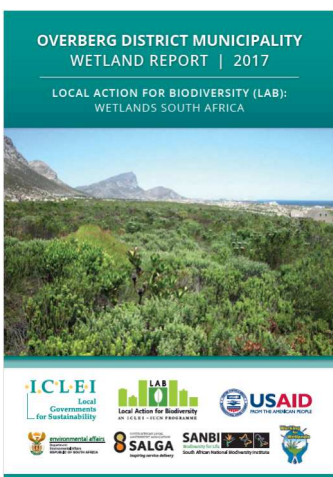
The Overberg District Municipality promotes sustainability by means of an integrated environmental management approach throughout the Overberg region.

Climate Change Response

The Overberg District Municipal Council approved the Overberg Climate Change Response Framework in 2017. The Climate Change Response Framework was developed by the Western Cape Department of Environmental Affairs and Development Planning in cooperation with the Overberg District Municipality and its stakeholders.

The ODM finalised the Climate Change Adaptation Report with assistance from DEA in 2018.

Overberg Wetland Report



As part of a three year partnership with ICLEI: Local Governments for Sustainability, the Overberg District Municipality and its environmental sector stakeholders developed a Overberg Wetland Report as well as a Wetland Strategy and Action Plan that in future will promote wetland conservation and management.

The Overberg District Municipality partnered with ICLEI as part of ICLEI's Local Action for Biodiversity: Wetland South Africa Programme. The main focus of the programme is to guide, support, capacitate and motivate local governments and their partners to integrate biodiversity into all aspects of policy.

The ODM's partnership with ICLEI also resulted in the participation of the Urban Low Emissions Development Strategy Programme.

Signing of the Durban Commitment by the Mayor

Executive Mayor Sakkie Franken signed the Durban Commitment in 2017, which saw the ODM become part of a larger group of local governments worldwide that acknowledge its responsibility to ensure the well-being of its communities by the protection, sustainable utilisation and managing of our natural resources.

Waste Management

The Overberg District Municipality, Overstrand Municipality and Theewaterskloof Municipality signed a service level agreement for a new cell at the Karwyderskraal Landfill Site in 2018.

As per the agreement, the Overberg District Municipality have constructed a new cell at the landfill site and will maintain the site for use by the Overstrand Municipality, the Theewaterskloof Municipality and other interested parties in the Overberg region for disposing of general waste.

The official opening of Cell 4 was held on 29 March 2019. Karwyderskraal is considered one of the best engineered landfill facilities of its kind and is regularly used as an example of best practice.



BASIC SERVICES & INFRASTRUCTURE

ENVIRONMENTAL MANAGEMENT SERVICES

Alien Clearing

Alien and invasive species is seen as one of the biggest threats to our rich fynbos heritage and other natural resources.

The Alien & Invasive Species Regulations of 2014 as promulgated under the National Environmental Management: Biodiversity Act of 2004 (Act 10 of 2004) mandated all property owners to manage listed invasive species on their properties.

If invasive alien plants are not controlled, they will continue to be an ever-expanding threat to this remarkable biodiversity area and all the benefits provided by a functioning environment. It is therefore critical to maintain invasive alien plant free land and prioritise low infestations for clearing.



Removal of these plants remain a continuous and expensive task. A total of R 522 669.38 was spent on clearing and follow up clearing, as well as fire break, by means of physical, chemical and mechanical control on an estimated 81.8 Ha of land (Karwyderskraal Landfill Site and Uilenkraalsmond).

Coastal and Catchment Management



The Overberg coastline is about 330km long and stretches over jurisdictional areas of three local municipalities. As set out in the NEM: Integrated Coastal Management Act the ODM has a key role to play in terms of coastal management.

In response thereto the ODM developed a Coastal Management Programme with supplementary documents for each of the local municipalities to coordinate and assist with coastal management in the region.

Clean-up and awareness raising events were held on environmental calendar days each year.

Other Accolades

- * Together with the Municipal Health Services department, awarded second place in the category for district municipalities at the Greenest Municipality Awards, in 2016 and again in 2017.
- * Overberg District Municipality also received the following Certificates for Outstanding Achievement and Achiever Awards at the Western Cape Greenest Municipality Awards 2017 - Most improved: Biodiversity Management; Most improved: Climate Change Response; Innovation Project: Environmental Criteria for Development Applications in terms of the SDF.
- * Overall category winners for District Municipalities - Achiever Award: Climate Change Response; Achiever Award: Biodiversity Management (Shared with West Coast District Municipality)



BASIC SERVICES & INFRASTRUCTURE

EMERGENCY SERVICES

The Overberg District Municipality's Emergency Services renders a fire service in the municipal areas of Swellendam, Theewaterskloof and Cape Agulhas. Fully equipped and staffed Fire & Rescue depots are situated in each of these areas, including Grabouw and Villiersdorp, with the District Office situated in Bredasdorp. A service delivery and mutual aid agreement is in place between the ODM and Overstrand Municipality.

Throughout the entire Western Cape, Overberg Emergency Services is the only provider managing a helicopter rescue programme. This could be regarded as one of the best practices in the Western Cape.



Response to Covid-19 Pandemic

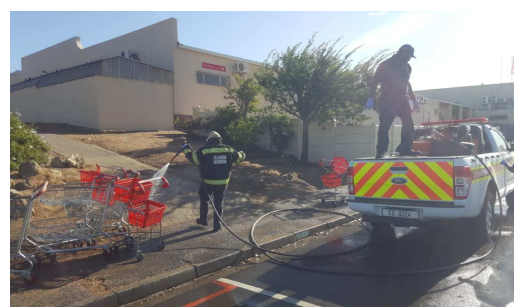
The Emergency Services coordinate the Covid-19 initiatives in partnership with relevant departments by way of the District Joint Operations Centre (JOC).

The Overberg district was identified as a Covid-19 hotspot during the peak of the first wave in 2020. The aim of this structure is therefore to ensure an all-of-government effort to curb the spread of Covid-19.

District JOC meetings are held on a weekly to bi-weekly basis and the platform has been proactive in organising itself and ensuring integrated measures to mitigate the rapidly spreading virus.

Emergency Services personnel assist with the proactive disinfection and reactive decontamination of properties and sites identified by the Department of Health.

The disinfection and decontamination will continue to be part of the daily functions and duties of our Firefighters.



Opening of Grabouw Fire Station

The Grabouw Fire Station was officially opened in 2019. This saw the culmination of teamwork, sustained pressure, the absolute desire to serve the community and the first private public partnership of its kind. It was made possible with the partnership of the Two-a-Day Group (Pty) Ltd in Grabouw.



The station is situated at Two-A-Day in Villiersdorp Street, Grabouw which provides a safe and secure location for our firefighters from where they can rapidly respond to all emergencies in and around the Grabouw area.

24h shifts were implemented from August 2019, which will drastically cut down after-hours response. It heralds in the next level of service delivery to our communities, providing fast effective emergency services around the clock.

BASIC SERVICES & INFRASTRUCTURE

Firefighters Graduation

The ranks of the Overberg District Municipality's Emergency Services were boosted when 22 recruits from across the Overberg region graduated from their rigorous 4 month long training course.



The training is a combination of 'real life' scenarios simulated in a controlled environment as well as classroom orientated sessions.

Throughout the 4 month training course, values such as teamwork, discipline and perseverance are instilled, ensuring all the recruits have a solid basis to start their careers as firefighters in the Overberg Emergency Services.

Fire Safety & Awareness Campaigns

The Emergency Services are committed to community safety and awareness by rolling out fire and life safety training to reduce the risk of house fires and to train communities on what to do in case of fires in order to prevent injuries and loss of life.

Campaigns include the Safer People Project, Basic Emergency and Fire Education, Learn not to burn, Schools programmes, Public Demonstrations and First Aid Training.



Other Accolades

- * A team of firefighters from the ODM Emergency Services rendered assistance during the Knysna fires in 2017, and were rewarded with certificates of acknowledgement for their selfless assistance.
- * Firefighters Shane October and Jacques Mathysen from the Bredasdorp and Swellendam stations respectively, successfully completed the Fire Fighter 1 course at Cape Winelands District Municipality in order to obtain their NFPA 1001 qualification. Firefighter Shane October also received an award for the best student of the course.
- * Participation at the 2018 and 2019 International Firefighters Day celebrations where fire stations from across the Western Cape take part in challenges. ODM introduced an all-female team in 2018, the first in the history of the event.
- * ODM received the latest training technology from Fire247 in 2019. The FLAIM Trainer is the latest virtual reality training system for training firefighters in multiple scenarios at their stations, without compromising on service delivery capability. This was a first for fire services in South Africa.
- * During a visit to the ODM Disaster Management Centre, the Speaker of Provincial Parliament commended the ODM Emergency Services on the level of preparedness during the Covid-19 pandemic.

BASIC SERVICES & INFRASTRUCTURE

ROADS SERVICES

The Roads Division receives grant funding from the Provincial Department Transport & Public Works (DTPW) and acts as a Provincial Agent for the maintenance of the network of main, divisional and minor roads.

This includes all activities relating to the maintenance of 3,685km of proclaimed roads in the Overberg District.



Installation of a Motorised Pontoon at Malgas

The old hand-drawn pont at Malgas was replaced with a larger, motorised pont capable of safely transporting people, vehicles, equipment and goods from one side of the Breede River to the other.



The old hand-drawn pont was beyond repair and was considered a hazard to public safety by the Department of Transport and Public Works (DTPW). It was therefore decommissioned and removed from the river. The old pont, which was connected to a cable and drawn by hand across the river, was put in place a century ago.

The new pont meets the requirement to transport large equipment which will greatly assist in road maintenance in the area. The new pont has been operational since December 2020.

Service Delivery Successes

- * Department provided emergency drinking water with three 11KL water trucks to Struisbaai holiday community during water shortage in December 2019.
- * The 24km planned re-gravelling of the DR 1303 (Riviersonderend/ Greyton) was completed in 2020.
- * The re-gravelling and tarring of the 3.99km DR 1001 (Hangklip) gravel road was completed in 2020.
- * Upgrading of the access road to the Mispah School for Learners with Special Educational Needs (SLEN), situated in Elim. 260 meters of the gravel road was upgraded to tar road, at a cost of R520 000,



REGIONAL ECONOMIC DEVELOPMENT

Regional Economic Development (RED) is an ongoing process by which key stakeholders and institutions from all spheres of society, the public and private sector as well as civil society, work jointly to create a unique advantage for the locality and its firms, tackle market failures, remove bureaucratic obstacles for local businesses and strengthen the competitiveness of local firms/SMEs.

LED & Supply Chain Management SMME Support

The ODM provides support to Small Medium and Micro Enterprises by way of quarterly LED/Supply Chain Management Open Days, where they partner with local municipalities and assist entrepreneurs with registering on the central supplier database, as well as registering on the respective municipalities' database and advising on tender document completion.

The SALGA and UNDP partnership, together with the ODM, handed over Covid-19 PPE to each local municipality in the region for distribution to informal traders within their respective areas. The handover took place in February 2021 as part of their Covid-19 Relief Response Plan.



Expanded Public Works Programme (EPWP)

The Expanded Public Works Programme (EPWP) is a South African Government initiated programme aimed at creating work opportunities. The Programme is implemented by all spheres of government, across four (4) defined sectors, namely the Infrastructure, Social, Non-State and Environment and Culture sectors.

It is also one of the significant methods to reduce levels of poverty and unemployment in the Country, by:

- * Giving the unemployed access to temporary work.
- * Helping unemployed people through skills programmes and work experience.
- * Ensuring that unemployed people receive an allowance for work they have completed as part of the EPWP.
- * Enhancing EPWP participants' chances of finding jobs, or starting their own businesses.

The ODM makes full use of the programme and has implemented various projects across all departments.

5-Year Work Opportunity Target - 1076

Work Opportunities Created - 1930



Other Accolades

- * ODM was awarded a Certificate of Achievement for 'Excellence in the achievement of the Expanded Public Works Programme Work Opportunity Targets for the period 1 April 2017 to 31 March 2018' by NDTPW.
- * Garden Route DM requested assistance with EPWP administration, regarding ODM as best practice.

REGIONAL ECONOMIC DEVELOPMENT

Municipal Resorts

The Overberg District Municipality manages two resorts. Uilenkraalsmond Resort is situated 7km from Gansbaai, and Die Dam Resort 40km from Gansbaai town.

Both resorts comprise chalets and caravan sites, as well as semi-lessee accommodation.



Uilenkraalsmond

Chalets	40
Caravan Stands	110
Semi-Permanent	555



Die Dam

Chalets	2
Caravan Stands	83
Semi-Permanent	128

Centralised Office

The Centralised Office at Uilenkraalsmond was opened during December 2017. This means that all reservations for both the Uilenkraalsmond and Die Dam Resorts are booked through one office and it has proven to be successful.

Upgrades to Resorts

The unattractive entrance of Uilenkraalsmond Resort was revamped, and walls were erected with spotlight features at night. This has made a significant difference with the first impression for the holidaymakers.



- * During 2018 palisade fencing was erected at both sides of the entrance, further enhancing the front image of the resort from the road.
- * In 2018/2019 pole rail fencing was erected throughout Uilenkraalsmond Resort for the safety of the holidaymakers, especially with the open storm water trenches at the caravan site and in front of the chalets where there is a steep downfall to the lagoon.
- * In 2019/2020 the water network was finalised at Die Dam Resort. The asbestos water pipe was replaced by a PVC pipe to provide efficient water supply to the holidaymakers. The effectiveness of the project can be seen by the significant change in water quality.
- * In 2020 a 1.5km medium high voltage electrical cable was installed at Die Dam Resort to provide an efficient and cost-effective electricity network to the holidaymakers.
- * The new shop at Uilenkraalsmond Resort officially opened in February 2021.



REGIONAL ECONOMIC DEVELOPMENT

Tourism

The ODM strives to enhance the tourism potential of the district. Cape Overberg has various tourism approaches to market the Overberg as a destination generating interest to the area for longer stays. Furthermore, we promote the area's tourism products and attractions, making the region a preferred destination for tourists.

The role of the Overberg District Municipality as the Regional Tourism Office (RTO) is to provide coordination and support in the District, while the Local Municipalities do the implementation.

Exhibitions



The World Travel Market (WTM) Africa was launched in Cape Town in 2016. The trade show for travel professionals is part of the Africa Travel Week and its primary goal is to bring the world to Africa and to promote Africa to the world's leading source markets.

The Overberg District Municipality, in its role as the Regional Tourism Office, along with its local tourism offices in the region attends this annual event which provides an opportunity to showcase the Overberg's diverse range of products and services, with the aim of building lasting relationships.

The NAMPO Cape exhibition, which takes place at Bredasdorp Park in cooperation with Bredasdorp Park NPC, established itself as the premier agricultural exhibition and trade show in the Cape province. The ODM managed to secure exhibition space at the event's inception in 2018.

The ODM also makes use of other tourism platforms for exhibition and showcasing purposes.



Strengthening Tourism Partnerships

The ODM in its capacity as the Regional Tourism Office hosted a 'Tourism Partnership Engagement' together with the Office of the Ministry of Agriculture, Economic Development and Tourism, and local tourism stakeholders from the region.



The objective of this engagement was to foster a partnership for improved alignment across the spheres of Government and Agencies, to improve the product offering for tourism in the regions, ensure clear branding in the Province and reduce overlaps in terms of mandate and strategy.

The strategic intents for Tourism are boosting awareness of the Western Cape in key markets and sectors, improving accessibility and boosting the attractiveness of the region through a competitive product offering and compelling packaging.

This engagement established and strengthened intergovernmental relations and the key outcome was that if tourism is going to be made an enabler for employment and economic growth in the region, then priority should be given to budgets for tourism.

Other Accolades

- * Part of the 'Working for Tourism Project' at the Agulhas National Park, which saw the construction and upgrading of infrastructure, including the construction of the now iconic Map of Africa Monument.
- * Participation at the annual Cape Film Industry engagement to promote Overberg as a filming location.

SOCIAL DEVELOPMENT

During December 2016, the ODM Council approved the revised organisational structure to incorporate and accommodate a Social Development Unit within the Community Services Directorate.

Memorandum of Understanding with Department of Social Development

The Overberg District Municipality's commitment toward social development and assisting Local Municipalities in the region with the roll-out of programmes addressing the social ills in the district, led to the conclusion of a Memorandum of Understanding between the Overberg District Municipality and the Department of Social Development in February 2019.

First Social Development Summit for the District

The Overberg District Municipality hosted its first Social Development Summit in September 2019. The summit was attended by about 150 delegates from across the region, which included Mayors, Councillors, Social Development Officials and Community Representatives.



A summit task team was established which consisted of officials from the DSD, ODM and the Overberg Local Municipalities. The primary objective of the summit was to improve the lives of the people living and working in the Overberg.

Social Development Implementation Plan

The first Social Development Implementation Plan was developed for the district by all stakeholders present at the summit highlighting issues such as youth development, substance use disorder, ECD support and Gender Based Violence.

Initiatives deriving from the Implementation Plan include:

- * Youth Development - 57 youth deployed across TWK through the 1000 Stories Project to promote reading; First Virtual Youth Day hosted by Cape Agulhas Municipality; Youth Leadership and Gender Based Violence Training provided to 80 youths in Swellendam and Cape Agulhas; 150 youths trained in Plant and Animal Production in the region; 150 youths participated in the career expo through the Thusong mobile programme held in Grabouw.
- * Gender Based Violence - 40 rural young women received mentorship training in substance use disorder; ODM has been instrumental in getting GBV on the agenda through a variety of platforms such as social media, local radio stations, virtual engagements, and workshops.
- * Early Childhood Development (ECD) Support - The Social Development forum participated in the Early Childhood Development Function Shift Stakeholder Dialogues hosted by the Department of Basic Education; Support toolboxes distributed to ECDs in the region during COVID-19 Pandemic, containing masks, sanitizers, thermometers etc.; Participated in roundtable discussions on mainstreaming children's rights, within the district development model.

REGIONAL ECONOMIC DEVELOPMENT

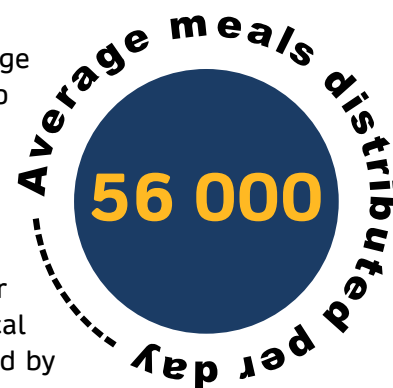
Response to Covid-19 Pandemic

The Social Development Coordinating forum played an instrumental role in facilitating food relief across the region with the onset of the COVID-19 Pandemic.

Support was rendered to soup kitchens across the district and on average 56 000 meals were distributed per day to beneficiaries. Relief efforts also included support to temporary shelters to accommodate the homeless in the district and assistance included, dry meal items, dignity packs, mattresses, and blankets, facilitating access to health care services and grant applications.

DSD was assisted with the distribution of their food parcels. Good stakeholder relations could ensure the exchange of vegetables and fruit between Local municipalities in support of the soup kitchens operational and needs identified by them.

Recent flooding experienced in the Overberg called for rapid response and the Gift of the Givers, Islamic Relief, Red Cross and Shoprite were activated via SASSA and the department of Social Development. Many other private donations and business support received strengthened relief in the area.



Community Development Worker Programme



Overberg District Municipality hosts a total of 3 Community Development Workers responsible for implementation of projects in the Swellendam area.

An Operational Grant was transferred to the ODM to support for providing accommodation, transport, project funding, stationary and any other operational cost incurred as part of the normal operational requirements of CDWs.

The Overberg region was one of the areas that was declared a COVID-19 hotspot. The CDWs played a crucial role in supporting the district and local municipalities in the region to communicate government messages regarding COVID-19 safety protocols during

the National State of Disaster. A total of 5000 masks were procured from CDW funding and loud hailing together with booklet distribution complimented the awareness campaign.

Other Accolades

- * The need for a drug rehabilitation centre has been placed and listed as priority on the JDMA agenda and a business plan has subsequently been tabled to the DSD for approval.
- * A Safe House has been opened in Overstrand which also received funding support through the JDMA interventions and priorities highlighted in the area regarding GBV.
- * The Overberg District Department of Health (DOH) contributed the success of over 60 registration and vaccination rates in the region to local partnerships and commended the involvement of the CDWP as 'soldiers on the ground' for their awareness activities.
- * Beneficiaries that were supported under the "One Home One Garden" project in the 2020/21 financial year, entered a food garden competition launched by the Department of Agriculture.
- * Appointment of Bowls, an NGO funded by DSD to render substance use assistance in Villiersdorp.
- * ODM received a donation of about 8100 peanut butter cubes from Breadline Africa via the Stronger Together programme. The cubes were distributed to Early Childhood Development centres/creches across the district. The main handover took place in at the Sonskyn Creche in Caledon in June 2021.



MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT

HUMAN RESOURCES

District HR Roadshow

The Overberg District Municipality's Human Resources Department embarked on a roadshow during September 2019. The aim of the roadshow was to reach all of the District Municipality's employees, head office as well as external offices, to share important HR related information with them.

The HR Department felt it necessary to engage with all the employees and update them on relevant HR processes and important information and to also provide employees with an opportunity to directly interact with the department. Following the success of the first roadshow, the department decided to make the roadshow an annual event.



Occupational Health & Safety

The appointment of Health and Safety Representatives is a legal requirement under the Occupational Health and Safety Act. As such, the employer is required to also provide health and safety training in order for them to perform their duties.

The Overberg District Municipality upholds its efforts in complying with the OH&S Act by providing and maintaining, as far as reasonably practical, a working environment that is safe and without risk to the health of its employees.

Therefore, training sessions for representatives are facilitated by specialist service providers to equip representatives with the best knowledge and skills to contribute to a safer work environment and can thus assist management in identifying potential hazards.



Letter of Good Standing

A Letter of Good Standing is issued by the Compensation Commissioner and states that there is no outstanding claims/debt on a organisation's Compensation Fund record. This ensures authorization of claims from employees against the Compensation Fund.

A Letter of Good Standing is one of the most important documents for the organisation in terms of Occupational Health and Safety. The document verifies that ODM, as a registered business, complies with all of the State's rules and regulations for conducting business.

FINANCIAL SERVICES

Clean Audits

The Overberg District Municipality obtained its fourth consecutive clean audit outcome in 2019, following the 2017/18 audit process.

However, the municipality was issued an 'unqualified audit with findings' outcome for 2018/19. This result however did not dishearten the administration and leadership, who remained committed to the principles of good governance, as set out in its Strategic Goals, delivering high quality services and adhering to its core values.

The ODM continued to adhere to sound financial procedures, practises, systems and a commitment to a clean and incorrupt administration.



Following the 2019/20 financial year audit process, the municipality initially received another unqualified audit opinion with findings.

Thanks to the commitment of the administration and support from Council, in appealing the findings, the audit outcome review was finalized in September 2021 where the audit opinion for 2019/20 was changed from an unqualified opinion with findings to an unqualified opinion with NO findings, and with that the municipality regained its clean audit status.

Other Accolades

- * Internal capacity was created to perform functions previously provided by consultants, decreasing the dependency on consultants.
- * ODM included in top 8 best financial performing municipalities in South Africa by BusinessTech in 2017.
- * Funding Research model was finalised where ODM played a key roll, which resulted that the basis for 2017/2018 and 2018/2019 on the RSC replacement levy be increased.



GOOD GOVERNANCE & COMMUNITY PARTICIPATION

INTERNAL AUDIT

The Overberg District Municipality's Internal Audit Department delivers value and promotes accountability and transparency through well-executed audits, sensitive investigations, insightful data analytics and ongoing responsiveness to management requests.

Their thoughtful recommendations for improvements have added tremendous value to the organisation and have contributed to the Municipality's good record of clean audit outcomes.



INTEGRATED DEVELOPMENT PLANNING & COMMUNICATIONS

The 4th Generation Integrated Development Plan served as a guide on the constitutional obligations that Overberg District Municipality as a District had to meet during Council's five year term of office.

Sector Engagements in Preparation of 4th Generation IDPs

The Overberg Region decided to approach the 4th Generation of Integrated Development Plans by way of hosting sector-focussed engagements with relevant sector departments in order to inform the crafting of the new 5-Year Plans. The ultimate aim is to ensure that relevant information is contained in IDPs and, hence, ease the 2017 IDP assessment process. These were the first engagements of its kind and took place during November 2016.

IDP Roadshow & Information Sessions

As Municipalities entered the 4th Generation of Integrated Development Plans, the IDP & Communications Department embarked on various information sessions to present an overview of the District's 5-Year IDP as part of the IDP public participation process.

The target audience was the ODM workforce, especially focussing on the external service delivery arm of the Municipality, which includes the Municipal Health Services, the Roads Division and Emergency Services personnel. The sessions took place during February 2017.



The Overberg District Municipality's final review of the five year IDP 2017/2021 was adopted on 24 May 2021. One of the objectives of the IDP Department is to raise awareness in terms of the integrated development planning process.

Following the adoption of the final review, the Department hosted an Integrated Development Planning Workshop during May 2021 in Swellendam. After the success of the Community Outreach/Survey Project where the ODM partnered with the Coordinators from the Department Forestry, Fisheries & the Environment (DFFE) and CDWs in the region, the department considered it necessary to educate these stakeholders on the importance of the IDP process and its workings.



GOOD GOVERNANCE & COMMUNITY PARTICIPATION

IDP & Public Participation Awareness

As part of the IDP public participation process, the department invited twenty senior learners from High School Bredasdorp and twenty senior learners from Albert Myburgh Secondary School to attend a District IDP Awareness Workshop in April 2017 in the Council Chamber of the ODM Head Office where they were presented with an overview of the District's 5-year Integrated Development Plan as well as the roles and functions of the District Municipality. Both learner groups were made up of Grade 11 and 12 senior pupils.

This was a first for the District in terms of raising awareness with learners and engaging with them directly.



Following the success of the first engagement, the Department invited 40 senior learners from the Agulhas School of Skills in Napier to attend a District IDP Awareness Workshop in November 2018.

This was the second engagement for the Overberg District Municipality in terms of raising awareness with learners and engaging with them directly.

The purpose of these engagements is to promote awareness of the roles and responsibilities that the District Municipality has in terms of service delivery to the communities and inhabitants of the Overberg.



Bringing Government Closer to the People

The Department developed a booklet, '2017/2022 IDPs in a Nutshell', which contained summarised information of the District and Local Municipal IDPs. This was done to provide stakeholders with a simple overview of what each IDP entails, the development process, the planning process and the 5-year cycle of the plan. It also displayed each municipality's vision, mission and 5-year strategic direction.

This booklet was made to encourage community interest and was shared publicly.

In 2018 the Overberg District Municipality introduced the coordination of Sector-focused engagements, complimenting the Western Cape Government's notion of 'Better Together', whereby a platform is provided to Western Cape Provincial Government officials to address local communities in respect of how Government intends to respond to prioritised community needs.

ODM partnered with Local Municipalities in hosting these engagements, which proved to be highly informative and promoted communication and interaction between Government and the community. The District developed a consolidated list of prioritised community needs per Local Municipality, which emanated from Local Public Participation engagements across the Overberg.

GOOD GOVERNANCE & COMMUNITY PARTICIPATION

Response to Covid-19 Pandemic

The CDW Program was utilised for the delivery of 5000 regional booklets, “2020/2021 IDPs in a Nutshell” to Local municipalities, for distribution in their respective areas.

The initiative was to encourage comment on the Draft IDP and Budget of all municipalities. Lockdown protocols were observed during delivery and distribution.



When mask wearing became mandatory, the ODM embarked on a Community Outreach/Survey Project, aimed at raising awareness around the importance of wearing a mask in the rural communities across the Overberg. In partnership with the Local Municipalities, a door-to-door community survey was rolled out with the assistance of environmental ambassadors and Community Development Workers (CDWs) from across the Overberg district.

A 5-point questionnaire was developed to address the wearing of masks, as well as public participation and preferred communication methods. Covid-19 booklets and masks were distributed among the communities. The project was rolled out in all the local municipal areas from July to October 2020.



Following the successful and impactful implementation of the Overberg Community Outreach/Survey Project initiative, the IDP & Communications Department together with the District Executive Mayor, Ald Andries 'Sakkie' Franken, embarked on a 'District Appreciation Roadshow' to award those who actively participated and assisted with the roll-out of the project, with a ceremonial hand-over of certificates per local municipal area across the region, to show appreciation to all officials involved in the project for their determination and hard work, which undeniably contributed to the successful completion of the project.



Number of questionnaires completed
11 320

Number of masks distributed
6 000

Number of booklets distributed
+10 000

GOOD GOVERNANCE & COMMUNITY PARTICIPATION

COMMUNICATIONS

Establishment of District Communicators Forum



The Overberg District Communicators Forum was officially established on 6 November 2019. Although not mandatory or statutory, the Overberg District Communicators Forum shall function within the framework of the Intergovernmental Relations Framework Act, 2005 (Act 13 of 2005). Municipal Communicators need to actively promote municipal activities and performance, as the continuous sustainable development and unification of communities.

The objectives of the Overberg District Communicators Forum are, through an integrated and coordinated manner, to share best practices regarding communications and public relations; municipal activities, ideas, campaigns, action plans; assistance and shared services options; and templates, including Standard Operating Procedures, Strategies and Policies.

The Terms of Reference for the Forum was workshopped during the establishment meeting. The final document was approved in February 2020.

Social Media

Social media has had a huge impact on how the municipality communicates with its stakeholders. Most citizens have access to social media and also choose this as main their source of communication. The ODM makes use of Facebook and Twitter to communicate with its stakeholders and residents. WhatsApp is also used to share important news and information with stakeholders.

While the ODM only recently activated its Twitter account (November 2020), it has been active on Facebook since 2013.

Social media has been the preferred communication method, especially during the Covid-19 pandemic. The department has been actively providing daily Covid stats since the outbreak of the pandemic, and has been the preferred choice for residents for the latest and most accurate stats and information.



Awareness and Marketing

The IDP & Communication Department, even though lacking resources, develops awareness and marketing materials on a regular basis. These materials include posters, booklets, infographics and videos.

The ODM recently assisted the Theewaterskloof Municipality with the development of a video to promote public participation within their communities.

The municipality prides itself on its internal and external newsletters. The internal newsletter, called the 'Decus Nostrum', is published every quarter, while the external newsletter is published bi-annually.

Other Accolades

- * The IDP & Communication Department played a crucial role in the MOU signed with Department of Social Development, as well as with the coordination of the District Social Development Summit.
- * The Department successfully coordinated all of Council's Strategic Sessions during the five year term.
- * The development of the 'Overberg Film Ready' video to promote the district's attractive locations and support for the filming industry.
- * The development of the 'Overberg Business Readiness' video to promote tourism and investment in the district.

GOOD GOVERNANCE & COMMUNITY PARTICIPATION

PERFORMANCE & RISK MANAGEMENT

Fraud & Corruption Awareness

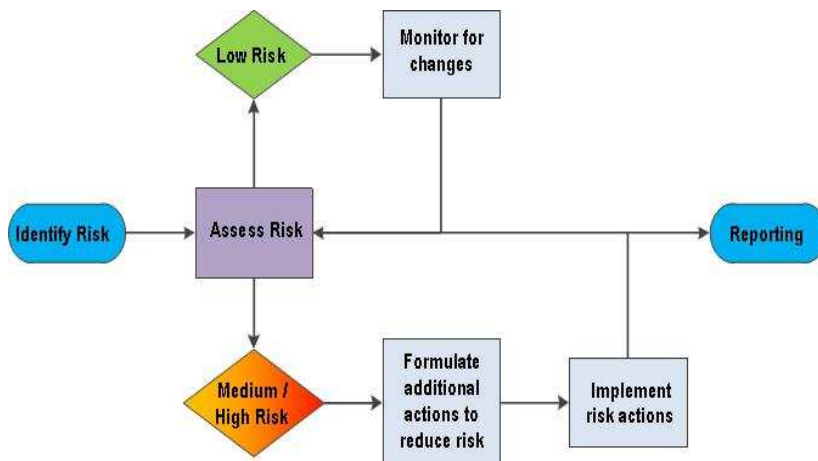
The Overberg District Municipality in partnership with Provincial Government Departments have rolled out various programmes and initiatives to strengthen the legal framework in addressing acts of financial mismanagement in the public sector.

To this effect, fraud and corruption workshops and training was held to prevent and combat corruption. These purpose of the training sessions was to increase audit, risk and compliance staff members' awareness of fraud, to provide guidance on how to manage fraud risks (prevent & detect) on a daily basis, and how to do a preliminary investigation once the fraud is detected.



Risk Management Awareness

In its quest to make all municipal employees more risk conscious in their day-to-day operations, the Risk Management Department of the Overberg District Municipality designed a concise and simplified broadcasting message as part of their Risk Awareness campaign, which aimed to improve the risk maturity at all the levels of the Overberg municipalities.



Managers	Risk Champions	Directors	Other Staff
Identify and assess the risks.		Approve (with or without amendments) the risks identification and assessment by the Managers.	Report new risks or changes in existing risks to the Manager.
Formulate the risk actions.		Approve (with or without amendments) the proposed risk actions by the Managers.	Suggest ideas on how to reduce the risks to the Manager.
Implement the risk actions.	Assist Managers where cross-departmental or cross-directorate cooperation is required to implement the risk action.	Monitor the implementation of the risk actions.	Implement risk actions delegated by the Manager.
Report on the progress with the implementation of the risk actions within the stipulated timeframe.	Check whether Managers have reported timeously on their risk action implementation and remind them when necessary.	Review the progress reports of Managers to ensure completeness, timeliness and relevance.	
Review the risk register monthly.	Ensure the review of the risk register is included on the agenda of monthly management meetings.	Monitor the risk register.	

Other Accolades

- * Clean audits (unqualified) in terms of Predetermined Objectives (PDOs) and the management of the Performance Management System (PMS)
- * Former ODM Risk Manager, Mr Ashwille Riddles, received second place in the category 'Risk Manager of the Year' at the IRMSA Awards in 2018.
- * The ODM also received the 'Industry Initiative Award for Local Government & Public Services' for its Business Continuity Management Framework.



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