

Centre for Academic Development



Course Accessibility Service

To support the University's 2040 commitment to inclusivity and help staff meet their responsibilities outlined in the Digital Accessibility Policy, the Centre for Academic Development has been offering the Course Accessibility Service to staff since 2021.

The Course Accessibility Service is run by University of Aberdeen students working within eLearning and aims to support staff improve the accessibility of courses on MyAberdeen by providing the following:

- **An accessibility audit of course** – you will receive a written report highlighting digital accessibility issues with the course area, and
- An invitation to a **follow-up meeting** – an opportunity to discuss the highlighted issues and how these can be resolved with the eLearning team.

Additional support can also be arranged, including:

- **Staff development** – a tailor-made session for you (and your team) on how to create accessible documents and apply good practice to future proof the course.
- **The time of an eLearning Support Assistant** – for example, we can help with the creation of accessible Word & PowerPoint templates for you to use or provide other assistance depending on your needs and our capacity.

The focus of the service is to provide support and guidance to help you improve the accessibility of documents (Word, PowerPoint, PDF) as well as the ease of navigation of your course on MyAberdeen. Accessibility fixes may include aspects such as heading styles, accessible use of colour, tables, and hyperlinks.

To request the Course Accessibility Service for one or more of your courses, please email elearning@abdn.ac.uk.

Further information

- [University of Aberdeen Digital Accessibility Policy](#)
- [Inclusivity and Accessibility in Education Framework](#)
- [Accessibility for Authors/Creators Toolkit](#)