

## Postponement and cancellation of events

With immediate effect the College is postponing all public facing events held on campus and at Bedford Square until further notice. This includes, but is not limited to, concerts, inaugural lectures and non-academic performances.

Exhibitions and the Picture Gallery will also be closed to the public. The Chapel will continue to be open for services but concerts held there will be postponed until further notice.

We have also made the decision to cancel the on campus Applicant Visitor Day, due to be held on Saturday 21 March. We are looking instead at how we might extend our online applicant event to a wider group of students. If this goes ahead, we will continue to need a number of academic and professional services staff on campus on Saturday 21 March.

Similarly, we are cancelling all department taster days and other recruitment events, such as PGT Open Evenings, until the start of the summer term (27 April).

The Conferencing and Catering team are in discussion with individual organisations which have booked College facilities for their conference or event. If you have booked an event through the <u>Conferencing and Catering team</u> please contact them to discuss your booking.

## Other visitors to campus

We would encourage colleagues to consider hosting research visits online or to reschedule to a later date. Activities such as interviews for staff and other operational meetings should continue as normal unless advised otherwise.