UNIVERSITY OF EXETER

**ACADEMIC APPEAL – PGR FUNDED EXTENSION OR FEES SCHOLARSHIP**

Before completing this form, students should ensure that they consult the University's procedures relating to student academic appeals <http://www.exeter.ac.uk/staff/policies/calendar/part1/otherregs/appeals/>.

The completed form should be sent to the Student Cases Office ([studentcases@exeter.ac.uk](mailto:studentcases@exeter.ac.uk)).

Please complete this form clearly. To assist completion, an electronic version is available on the following web site: <http://www.admin.ex.ac.uk/academic/tls/tqa/appealfm.rtf> .

The University encourages you to seek help and advice with your appeal from the Student Guild Advice Unit see <http://www.exeterguild.org/support/advice/> or for students based on the Cornwall Campuses the SU Advice Service <https://www.thesu.org.uk/advice/>.

**Please note the time constraints stipulated in the appeal procedure.**

***ABOUT YOU***

|  |  |
| --- | --- |
| Name (in full) |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Student ID no: |  |  |  |

|  |  |
| --- | --- |
| College |  |

|  |  |
| --- | --- |
| Programme of study |  |

|  |  |
| --- | --- |
| E-mail address |  |

***ABOUT YOUR APPEAL***

Indicate with a tick in the relevant box(es) the ground(s) of appeal (see para 12.2 of the procedure):

|  |  |
| --- | --- |
| a) Evidence of procedural irregularities |  |
| b) Evidence of bias |  |

|  |
| --- |
| *Describe here why you believe you have grounds for appeal, providing specific evidence with reference to a) and/or b) as ticked* |
|  |

|  |
| --- |
| *List here any documents that you are attaching to support your appeal and explain their significance to the appeal* |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| Signed |  | Date |  |

January 2021